

# Rubrics for Online Poster

On [www.edu.glogster.com](http://www.edu.glogster.com)

Poster maker w/ username: \_\_\_\_\_

Poster on Glogster (60 points)	Excellent	Average	Poor	Your score
<b>Overview of Topic</b> Uniqueness, relevancy, availability	Explanation of topic (in text) is unique, relevant, concise and informative. The file name was saved as requested – “中文学习之道” (5 pts)	Explanation of topic (in text) is minimal and incomplete; or the file name was not saved as requested. (3-4 pts)	Explanation of topic (in text) is inadequate, confusing, and uninformative; or the file name wasn't saved as requested. (0-2 pts)	<b>/5</b>
<b>Completeness</b> Audio/Videos (5) Text in English (1) Text in Chinese (1) Pictures/graphics (1) Citations (2)	The poster includes all required elements as well as additional information, all links work properly. (10 pts)	All but 1 of the required elements are included on the poster; or one link is not accessible. (7-9 pts)	More than 2 required elements were missing; more than one link is not accessible. (0-6 pts)	<b>/10</b>
<b>Mechanics</b> Capitalization Punctuation Typo	Typing, capitalization and punctuation are correct throughout the poster and the letter in both languages (5 pts)	There are 1 - 3 errors in typing, capitalization or punctuation in both languages (4 pts)	There are more than 3 errors in typing, capitalization or punctuation in both languages (0-3 pts)	<b>/5</b>
<b>Grammar</b>	There are no grammatical mistakes on the poster (5 pts)	There are 1-3 grammatical mistakes on the poster (3-4 pts)	There are more than 3 grammatical mistakes on the poster (0-2 pts)	<b>/5</b>
<b>Contents</b>	Met the requirement s on video and audio; showed extensive and extra efforts and creativity in video making. Audio/video files are easy to access. (15 pts)	Showed some efforts and skills in video making. Had minor issues in audio/video (length, sound mix, pictures, etc.) (8-14 points)	Length of the video is less than 1/2 min; lack of efforts in video making. Poor performance in audio/video. (2-7 points)	<b>/15</b>
<b>Peer Commentary</b> Quality	Have showed great courtesy and appreciation on other people's work; Being constructive and supportive in both compliments and suggestion, no typo (10 pts)	Have showed courtesy on other people's work. Your comments are reasonable in compliments or suggestion. However, lack of in-depth explanation, had 1-2 typos (6-9 pts)	Your comments are either offensive or lacking of meaning, contained more than 2 typos or grammar errors. (0-5 pts)	<b>/10</b>
<b>Peer Commentary</b> Quantity	Have commented on the two people's work as signed up for (5 pts)	Have commented on at least one person's work (4 pts)	Have failed to comment on any of your classmates' work (0 pt)	<b>/5</b>
<b>Use of Class Time</b> <b>Meet the deadlines</b>	Used time well during the given class period(s). Focused on getting the project done. No delay in any progress check. (5 pts)	Used time well during given class period(s). Usually focused on getting the project done but occasionally distracted others. Had one or more than one time delay in the progress check. (1-4 pts)	Failed to use the given class time to focus on the project; or often distracted others. The final project was late for more than two days. (0 pt)	<b>/5</b>

<b>Presentation Rubric (40 pts)</b>	<b>Excellent</b>	<b>Average</b>	<b>Poor</b>	<b>Your score</b>
<b>Introduction (5 pts)</b> rapport, attention, purpose	Introduction establishes rapport with and/or catches the interest of audience immediately and describes the purpose of the presentation <b>(5 pts)</b>	Introduction missing one of the following elements: establishes rapport with the audience, catches the interest of audience immediately, or describes the purpose of the presentation <b>(3-4 pts)</b>	Introduction fails to establish rapport with and/or catch the interest of audience immediately and does not effectively describe the purpose of the presentation <b>(0-2 pts)</b>	<b>/5</b>
<b>Content (15 pts)</b> (meaningful, useful and achieved objectives)	Information included in the presentation displays a superior level of preparedness, organization, and attention to detail; transitions between topics or pages are smooth and effective <b>(15 pts)</b>	Information included in the presentation displays a moderate level preparedness, organization, and attention to detail; transitions between topics or pages could be more effective <b>(10-14 pts)</b>	Information included in the presentation displays a minimal level preparedness, organization, and attention to detail; transitions between topics or pages mainly ineffective <b>(0-9 pts)</b>	<b>/15</b>
<b>Conclusion (5 pts)</b> (How will you reinforce your topic at its end?)	Conclusion clearly and concisely summarizes and concludes the presentation, expresses gratitude to the audience, and asks for questions—only if appropriate <b>(5 pts)</b>	Conclusion summarizes and concludes the presentation, expresses gratitude to the audience, and asks for questions—only if appropriate <b>(3-4 pts)</b>	Conclusion lacks clarity or summary, does not express gratitude or is disingenuous <b>(0-2 pts)</b>	<b>/5</b>
<b>Class Presence (15 pts)</b> <i>Verbal effectiveness</i> (use of pauses, filler words (uh, um, OK, etc), tone(enthusiastic or interested in topic), volume (not too loud or too soft), pitch (making sure everyone in room can hear) and pacing (speaking slow or fast <i>Body Languages (gestures, eye contact, posture)</i>	Effective use of voice tone, volume, pitch and pacing; no use of filler words and appropriate use of pauses; Effective use of body language (appropriate gestures, continuous eye contact with entire audience, confident, audience facing posture) <b>(15 pts)</b>	Moderately effective use of voice tone, volume, pitch and pacing; some use of filler words and appropriate use of pauses; Moderately effective use of body language (some gestures inappropriate, some intermittent eye contact or eye contact with only some audience members, posture sometimes lacked confidence or faced away from audience) <b>(10-14 pts)</b>	Minimally effective use of voice tone, volume, pitch and pacing; excessive use of filler words and inappropriate use of pauses; Minimally effective use of body language (inappropriate gestures, lack of eye contact with audience or contact w/ just one or a few members, posture lacked confidence and/or faced away from audience) <b>(0-9 pts)</b>	<b>/15</b>
<b>Time (Requirement: 5 min)</b>	Presentation was within the 4-5 minute requirement <b>(-0 pts)</b>	Presentation was more than 1 minutes shorter or longer than the 5 minute requirement <b>(-1 pts)</b>	Presentation was more than 2 minutes shorter or longer than the 5 minute requirement <b>(-2 pts)</b>	<b>Total /40</b>